## **Grace Covenant Church Application for Employment**

Applications are received and employees are hired without regard to race, creed, color, sex, age, national origin, marital status, physical or mental handicap, veteran status or citizenship status. The receipt of this application does not mean that job openings exist or does not obligate us in any way. We appreciate your interest in Grace Covenant Church.

PERSONAL INFORMATION									
Name									
Last	First	Middle Initial							
Current AddressStreet									
Street		City		State 2	Zip				
Home Phone	Cell Phone								
Are you over the age of 18?	Yes No	Are you a citizen of	f the United S	tates? Yes	No				
If not a citizen of the U.S. car	n you provide proof that	t you can legally be emp	oloyed in the U	J.S.? Yes	No				
What languages can you read	, speak and write fluent	ly?							
Do you have steady transport	ation to work? Yes	No							
Do you have any personal res	sponsibilities or circums	stances that may affect y	our daily atte	ndance? Yes	No				
Were you in the U.S. Armed	Forces? Yes No	If yes, which Branch	n?						
Dates of Military service				ge					
List duties / special training v	while serving								
	EDUCATION & T	RAINING INFORM	ATION						
Education	Name of School – City, State		Years completed	Did you graduate? If yes, degree received					
High School									
College									
Graduate School or Seminary									
Other (Trade, business, or correspondence)									
If you are presently enrolled Describe other specialized or									
	EMPLOYMI	ENT INFORMATIO							
Position applying for For which are you applying?	Full time Part time	_ Date available for value temporary employment	work						
If part time, what days and he	ours? S M T	W TH F S	Morning	Afternoon	Evening				
What salary/hourly rate do yo	ou expect?	На	ve you ever	held a position	of trust				
(handling money or confiden	tial material)? Yes	No Explain							
Have you previously been en Does your present employer to make a change?	1 2 2 11	3	venant Church Yes No	Yes No Why do yo	_				

## **EMPLOYMENT HISTORY**

(Begin with current or most recent employer)

Employer			Phone			
Address						
Your position, title & duties						
Supervisor's Name / Position			Ending rate of pay \$			
Reason for leaving			May we contact employer?	Yes	No	
Employer			Phone			
Address						
Your position, title & duties						
Supervisor's Name / Position						
Reason for leaving			May we contact employer?	Yes	No	
Employer			Phone			
Address						
Your position, title & duties						
Supervisor's Name / Position						
Reason for leaving			May we contact employer?	Yes	No	
	REFEREN	ICES				
(1	Do not list relatives or pre	evious supervis	sors)			
Name	Phone	Yrs known	Occupation			
I understand that employment value. This means that you and the Churcause or advance notice.  There is no contract, assurance, or communication or written document was writing and signed by the Moderator of the The facts set forth in my application shall.  I authorize the use of any infectatements, and I authorize the past employments, and I authorize the past employments, and I authorize the past employments.	guarantee of continuity of the Elder Board on be attion for employment be considered sufficion for this appoloyers, all references previous employments	erminate the aued employ contract, assebalf of the I are true and ent cause for a signification and signification and any opent record. I	yment with the Church, an surance, or guarantee unless Elder Board.  d complete. I understand that r dismissal.  d any attached supplements to ther persons to answer all que	d no specifif empto veriestions	verbal fied in bloyed, afy my	
Signature of applicant			Date			